

FIG AER WORLD CUP COMPETITION AND SERIES INVITATION LETTER AND DIRECTIVES



BOROVETS AEROBICS FIG WORLD CUP COMPETITION 14TH – 15TH OF MAY 2011 BOROVETS, BULGARIA



CATEGORY B TOURNAMENT

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Bulgaria together with Aerobic Union Bulgaria has the pleasure to invite your Federation to participate in the aforementioned official FIG event.

Please find herein below the Invitation letter and the directives:

HOST FEDERATION	Aerobic Union Bulgaria Universiada Hall 2, Shipchenski prohod Blvd. Sofia – 1113, Bulgaria Tel.: +359 2 8737572 Fax.: +359 2 8737572 e-mail: aub@vip.bg Contact person: Bistra Valkova – General Secretary
FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Alexandre Cola 12, Avenue de la Gare 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / direct line: +41 (0) 21 321 55 18 Fax: +41 (0) 21 321 55 19 / Sport department +41 (0) 21 321 55 29 e-mail : acola@fig-gymnastics.org website: www.fig-gymnastics.com
LOCATION	Borovets, Bulgaria
DATE	From 11 th to 16 th of May, 2011
VENUE	Hotel" Samokov"**** Borovets 2010 Tel.: +359 750 32306 Fax.: + 359 750 32309 e-mail: samokov@netbg.com web page: www.samokov.com/bg
APPARATUS SUPPLIED	Original Spieth aerobic floor, FIG certified
RULES AND REGULATIONS	The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the Invitation letter and the directives: <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points • General Judges Rules • Specific Judges' Rules for Rhythmic Gymnastics • Medical Organization of the Official FIG Competitions • Doping Control Rules • FIG Media Rules • FIG Apparatus Norms • FIG Advertising and Publicity Rules • Regulations for Awards Ceremonies and subsequent decisions of the FIG Executive Committee

FEDERATIONS INVITED

The World Series Competitions are open to competitors entered by FIG member federations. The Organising Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Aerobic Gymnastics.

PARTICIPATION

Participation is limited to 2 per country in each category.

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

The Organising Member Federation (OMF) may limit the participation with criterias to be defined by the OMF. Those criteria must be approved by the FIG. The top eight Federations per category of the World Cup Ranking List must always be given the right to participate.

The maximum size of the invited delegation is as follows:

Head of delegation		1
Team Manager	(if 4 and more units)	1
	(if 8 and more units)	2
Coaches	(if 1 units)	1
	(if 2 to 7 units)	2
	(if 8 and more units)	3
Gymnasts	(2 per category)	26
Doctor		1
Physiotherapist	(if 1 to 3 units)	1
	(if 4 and more units)	2
Judges		2

A unit being an individual gymnast, a pair, a trio or a group.

AGE LIMITS

Age limit: 18 years (born in 1993 or before)

REGISTRATION DEADLINES

Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (<http://www.fig-gymnastics.com>) or accordingly. These registrations will only be accepted from FIG Gymnastics Member Federations.

Provisional registration:	11 th of February 2011	(3 months prior to the event)
Definitive registration:	11 th of March 2011	(2 months prior to the event)
Nominative registration:	15 th of April 2011	(4 weeks prior to the event)

Late registrations and registrations which are not accompanied by the requested payments are subject to fines as follows:

Fine for missing the deadline of the Provisional Entry or for late Entry	CHF 500.-
Fine for missing the deadline of the Definitive Entry or for late Entry	CHF 750.-
Fine for missing the deadline of the Nominative Entry or for late Entry	CHF 500.-

Registrations made later than 10 days after the deadline for the Nominative Entry will not be accepted and the Delegations will not be authorized to participate.

ENTRY FEES

The non-reimbursable cost for the Entry Fee is as follows:

IW – 45 Euro
 IM – 45 Euro
 MP – 70 Euro
 TR – 90 Euro
 GR – 120 Euro

ACCREDITATION

The accreditation will take place at the Hotel "Samokov", Borovets and will be made upon arrival of each delegation. The accreditations will be handed to the Head of delegation. Detailed information about the accreditation procedure will be given with the Work Plan that will be distributed to all participating federations not later than 29th of April 2011.

PLANNED COMPETITION FORMAT	<p>The World Cup Competitions and Series consist of Qualifications and Finals in all 5 categories.</p> <p><u>Participation in the Qualifications:</u></p> <p>The Organizing Member Federation is allowed to add only for the qualifications "hors concours" competitors. These competitors are in addition to the official participants of the Organizing Member Federation's competitors, they must be named before the start of the qualifications and cannot qualify for the final. They will have to start first.</p> <p>The Organizing Member Federation is allowed to name 1 Individual Men, 1 Individual Woman, 1 Mixed pair, 1 Trio and 1 Group as "hors concours" competitors.</p> <p><u>Participation in the Finals:</u></p> <p>Category A and B tournaments must offer a Final in all 5 categories.</p> <ul style="list-style-type: none"> • The top eight gymnasts per category from the qualifications qualify for the Finals. • In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice. • Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the other four categories. • Such "Wild Card Participant" must have participated in the respective category in the qualification. <p><u>World Cup Competitions may not be combined with any other Competitions.</u></p>
SCHEDULE	<p>11th of May 2011 (Wednesday) – Arrival 12th of May 2011 (Thursday) – Trainings, Orientation Meeting, Judges Meeting 13th of May 2011 (Friday) – Trainings 14th of May 2011 (Saturday) – Qualifications 15th of May 2011 (Sunday) – Finals 16th of May 2011 (Monday) - Departure</p>
MEDIA	<p>Information on the media and local press officer will be given with the Work Plan.</p>
MEDICAL	<p>During all days – trainings and competition official medical persons who will be in the training and competition halls will be provided by the OC.</p>
DOPING CONTROLS	<p>For World Cup Competitions and Series, A and B Category, the Organizing Member Federation has to provide a minimum of 5 doping controls at its own charge.</p> <p>The OC will arrange an anti doping commission licensed by the Ministry of Physical Education and Sport and the tests will be analyzed in a licensed doping laboratory (Greece or Russia).</p>
VISA	<p>Please verify immediately with your travel agent or the Bulgarian Embassy or Consulate in your country if a visa is required for your travel to Bulgaria. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 11th of March 2011 to the OC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to. Please, use the attached visa form.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The OC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the OC in advance. The OC will subsequently offer insurance at the Federations own charge. Information about the cost of the insurance will be given with the Work Plan that will be distributed to all participating federations not later than 29th of April 2011.</p>

INTERNATIONAL TRANSPORTATION

The invited participating federations must pay for the travel costs of their delegation members.

The Travel Schedule Form must be returned to the OC by **15th of April 2011**.

LOCAL TRANSPORTATION

The Organizing Committee may provide transportation to all delegation members from and to Sofia airport, Sofia railway or Sofia central bus station to the Official Hotel in Borovets and back on the official arrival (11th of May 2011) and departure day (16th of May 2011). This transportation will cost 20 Euros per person both ways. This transportation should be paid to the OC **not later than 15th of April 2011**. The transportation costs cannot be reimbursed.

For those delegations or member of delegations that do not arrive or depart on the official days, upon request, the OC may arrange additional transportation. The cost for it depends on the number of the people, the date and time. Please, send your request to the OC not later than **15th of April 2011** in order to be able to arrange transportation and inform you about the price.

ACCOMMODATION

The official Hotel of the competition is Hotel "Samokov"****.

2010 Borovets, Bulgaria
 Tel.: +359 750 32306
 Fax.: + 359 750 32309
 e-mail: samokov@netbg.com
 web page: www.samokov.com/bg

Board	Rooms (price per person per night)
Bed + full board	Single 50 EURO
	Double 40 EURO
	Triple 35 EURO

* The official Hotel is 4 stars. In the above mentioned prices the guests of the Hotel can use free of charge the swimming pool.

The invited participating federations must pay for the accommodation expenses of their delegation members.

50% of the accommodation must be paid to the Organizing Committee not later than **11th of March 2011 (deadline of the Definitive Entry)**, and will not be reimbursed. Entries without the payment of the 50% of the Accommodation costs will be considered as invalid and will be refused.

The remaining 50% of the accommodation must be paid to the Organizing Committee not later than **15th of April 2011 (deadline for the Nominative Entry)**, and will not be reimbursed.

All bookings must be made through the Organizing Committee. For those delegations or members of delegation that did not book their accommodation through the OC, the OC declines any responsibility for the local transportation (from Sofia to Borovets and vice-versa).

The Provisional Accommodation Form must be returned to the OC by **11th of March 2011** at the very latest.

The Detailed Accommodation Form must be returned to the OC by **15th of April 2011** at the very latest.

MEALS

The meals (breakfast, lunch and dinner) are included in the price of the rooms. During the accreditation each participating federation will receive a schedule about the hours for the meals.

FINAL BANQUET

On 15th of May 2011, after the competition there will be a farewell party followed by discothèque. Both of them will take place in Hotel "Samokov". The exact time will be specified in the Work Plan. The Farewell party and the entry for the discothèque are free of charge for all members of delegations that have booked their accommodation through the OC.

	<p>There will be tickets for the farewell party and discothèque available at the cost of 30 Euro per person. A request should be made to the OC in advance and tickets must be paid not later than the arrival day of the respective delegation (during the accreditation).</p>																																
<p>FIG TECHNICAL DELEGATE AND EC MEMBER</p>	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG. The FIG Technical Delegate will serve as President of the Superior Jury.</p>																																
<p>JUDGES AND JURIES</p>	<p>The number of Juries (judges' panels) may be decided by the organizing member federation depending on the number of participating competitors and judges.</p> <p>The Juries are set up by a draw - directed by the FIG Technical Representative - from the judges present at the event. Priority will be given to the judges of the highest category.</p> <p>A jury must consist of one Chair of Judges' Panel, 4 Artistic, 4 Execution and 2 Difficulty judges. No panel may include more than one member from a single federation (excluding the CJP and D judges) The CJP must be of Cat. I The Difficulty Judges must be Cat. 1 or 2 The Execution and Artistic judges must be Cat. 1, 2 or 3</p> <p>The FIG Technical Representative will serve as President of the Superior Jury. Each participating federation must provide minimum one judge. Failure to do so will result in a fine of Swiss Francs 2'000.- to be paid to the Organizing Member Federation.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. At the latest 4 days after the deadline of nominative entry, the Organizing Member Federation sends to the FIG the nominative list of judges. Should there not be sufficient judges, the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.</p>																																
<p>PRIZE MONEY</p>	<p>The organising member federation must pay a minimum prize money per medallist as follows (amounts in Swiss Francs – CHF) The Prize Money, free of any deductible taxes, will be distributed in CHF as follows:</p> <table border="0" data-bbox="367 1377 1380 1691"> <tr> <td colspan="3"><u>For Tournaments Category B:</u></td> <td>Total</td> <td>CHF 9'550.-</td> </tr> <tr> <td>Individual Men</td> <td>Gold</td> <td>500.-</td> <td rowspan="3">7 x 850.-</td> <td rowspan="3">5'950.--</td> </tr> <tr> <td>Individual Women</td> <td>Silver</td> <td>250.-</td> </tr> <tr> <td>Mixed Pairs</td> <td>Bronze</td> <td>100.-</td> </tr> <tr> <td>Trios</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Groups</td> <td>Gold</td> <td>300.-</td> <td rowspan="3">6 x 600.-</td> <td rowspan="3">3'600.-</td> </tr> <tr> <td></td> <td>Silver</td> <td>200.-</td> </tr> <tr> <td></td> <td>Bronze</td> <td>100.-</td> </tr> </table> <p>No prize money will be given if there are less than 4 participating Member Federations per category.</p> <p>"Wild Card Participants" will receive medals and prize money.</p>	<u>For Tournaments Category B:</u>			Total	CHF 9'550.-	Individual Men	Gold	500.-	7 x 850.-	5'950.--	Individual Women	Silver	250.-	Mixed Pairs	Bronze	100.-	Trios					Groups	Gold	300.-	6 x 600.-	3'600.-		Silver	200.-		Bronze	100.-
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<p>WORLD CUP SERIES RANKING POINTS</p>	<p>In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.</p> <p>Separate World Cup Series Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:</p>																																

- Men Individual
- Women Individual
- Mixed Pairs
- Trio
- Groups

For Individual competitors, World Cup Points are assigned to the competitor **by name**.

Mixed Pairs are listed **by name**, but considered **as an entity**.

In case of change of partner, the Mixed Pair is considered as a new Pair.

Trios are listed **by name**, but considered **as an entity**.

One change of name in a Trio is allowed, but in case of a second change of name, the Trio is considered as a new Trio.

Groups are listed **by Federation**. The World Cup Points are assigned to the Federation.

If more than one Group per Federation starts at an event, only the better result will be considered.

The World Cup Points are assigned to the competitors as follows:

Finals: ranking from 1st to 8th place

Qualifications: ranking from 9th to 16th place

Rank	Tournaments Cat. B
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2
16	1

In the case that there are less than four (4) federations participating per apparatus or per category, no World Cup Points will be given.

“Wild Card Participants” will not receive any World Cup Points.

WINNER OF THE ANNUAL WORD CUP

The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Ranking List after the last event of the year as follows:

If 8 World Cup Competitions take place per year, the best 4 are counted.

If 7 World Cup Competitions take place per year, the best 4 are counted

If 6 World Cup Competitions take place per year, the best 4 are counted

If 5 World Cup Competitions take place per year, the best 4 are counted

If 4 or 3 World Cup Competitions take place per year all points are counted.

A special award ceremony will be held at the last World Cup Competition of the year (Cat. A) in which the World Cup winner will receive the World Cup.

In case of a tie in the World Cup Series Ranking Lists after the last competition of the year, the tie will not be broken.

BANK ACCOUNT INFORMATION	<p>Beneficiary: SC"LEVSKI – YOVA SPORT"; 47, Todorini kukli Str.; Sofia 1513; Bulgaria Bank: DSK Bank – Branch "Geo Milev" "Shipchenski prohod" Blvd., bl.240 Sofia 1113, Bulgaria IBAN: BG88 STSA 9300 0017 6268 01 BIC: STSABGSF</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Borovets Aerobics FIG World Cup 2011.</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																										
MARKETING	FIG advertising and publicity norms must be respected.																										
DEADLINES	<table border="1"> <tr> <td>Provisional Registration (on line)</td> <td>11th of February 2011</td> </tr> <tr> <td>Definitive Registration (on line)</td> <td>11th of March 2011</td> </tr> <tr> <td>Nominative Registration (on line)</td> <td>15th of April 2011</td> </tr> <tr> <td>Provisional Accommodation Form</td> <td>11th of March 2011</td> </tr> <tr> <td>Detailed Accommodation Form</td> <td>15th of April 2011</td> </tr> <tr> <td>Travel Schedule Form</td> <td>15th of April 2011</td> </tr> <tr> <td>Visa Request Form</td> <td>11th of March 2011</td> </tr> <tr> <td>Payment of the Entry Fee</td> <td>11th of March 2011</td> </tr> <tr> <td>Payment of the Accommodation Costs (first 50%)</td> <td>11th of March 2011</td> </tr> <tr> <td>Payment of the Accommodation Costs (remaining 50%)</td> <td>15th of April 2011</td> </tr> <tr> <td>Payment of the local transportation</td> <td>15th of April 2011</td> </tr> <tr> <td>Payment of the Final Banquet (non accredited persons)</td> <td>Upon accreditation</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>15th of April 2011</td> </tr> </table>	Provisional Registration (on line)	11th of February 2011	Definitive Registration (on line)	11th of March 2011	Nominative Registration (on line)	15th of April 2011	Provisional Accommodation Form	11th of March 2011	Detailed Accommodation Form	15th of April 2011	Travel Schedule Form	15th of April 2011	Visa Request Form	11th of March 2011	Payment of the Entry Fee	11th of March 2011	Payment of the Accommodation Costs (first 50%)	11th of March 2011	Payment of the Accommodation Costs (remaining 50%)	15th of April 2011	Payment of the local transportation	15th of April 2011	Payment of the Final Banquet (non accredited persons)	Upon accreditation	Payment of the fine for missing judge	15th of April 2011
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ADDITIONAL INFORMATION	<p>If persons from one delegation/federation are arriving and departing with different flights, please fill in travel forms for each group of persons and indicate on the travel form the exact number of persons.</p> <p>Detailed information for the program, schedules and organization of the event will be given to all participating federation with the Work Plan not later than 29th of April 2011.</p>																										

Sincerely Yours,



Sofia, 22nd of June 2010

Mrs. Iordanka Blagoeva
President Aerobic Union Bulgaria